

## MINUTES

### TRANSPORTATION ADVISORY COMMITTEE

Wednesday, June 24, 2020

### VIRTUAL MEETING DUE TO COVID-19 PANDEMIC

#### Members

Ryan Dayvault	City of Kannapolis
Lori Furr	Town of Mt. Pleasant
JC McKenzie	City of Concord
Karen Alexander	City of Salisbury
Greg Edds	Rowan County
Sharon Hovis	Town of Spencer
Meredith Bare Smith	Town of Landis
Ron Smith	Town of Harrisburg
Anthony Perkins	NCDOT Board
Ryan Dayvault	City of Kannapolis
Lori Furr	Town of Mt. Pleasant

#### Others

Phil Conrad	CRMPO Director
Pat Ivey	NCDOT Div 9
Connie Cunningham	CRMPO Staff
Scott Miller	NCDOT Div 10
Brett Canipe	NCDOT Div 10
Andy Bailey	NCDOT TPD
Terry Crawford	City of Concord
Alex Rankin	Cabarrus Chamber
Diamond Staton-Williams	Town of Harrisburg
Wilmer Melton	City of Kannapolis
Tamera Sheffield	City of Salisbury
Elaine Spaulding	Rowan Chamber
Rodney Phillips	China Grove
Stuart Basham	NCDOT Div 10
Hannah Cook	NCDOT STIP
David Wasserman	NCDOT STIP
Darrell Hinnant	City of Kannapolis
Ken Orndorff	Streetscape Land Partners, LLC

### Call to Order

TAC Chairman Greg Edds opened the June 24, 2020 virtual meeting of the Cabarrus Rowan MPO TAC at approximately 6:00pm. Chairman Edds welcomed every to the meeting and then asked all present to please stand and recite the Pledge of Allegiance to a flag displayed on their screens. After reciting the pledge, Chairman Edds called the roll of eligible voting TAC members and determined that a quorum had been met. He then asked the group to introduce themselves.

After introductions were made, Chairman Edds read the NC State Ethics Commission Ethics Awareness and Conflict of Interest requirement and asked that should a conflict arise during any part of the meeting, TAC members should recuse themselves from that portion of the meeting.

Chairman Edds continued by asking for any Chamber of Commerce updates. Mr. Alex Rankin with the Cabarrus Chamber reported that the Chamber is continuing to support the efforts of

Senator Newton in regard to transportation planning efforts. Mrs. Elaine Spaulding with the Rowan Chamber updated the TAC members on Rowan County endeavors and relayed that the Rowan Chamber has put together a Business Kit for Working With COVID-19. TAC Chairman Edds then asked if there were any speakers from the floor who would like to speak. With none heard, he moved onto the next order of business.

Chairman Edds asked if there were any adjustments to the meeting agenda including the Consent Agenda. With no additions heard, Mrs. Karen Alexander made a motion to approve the agenda as presented including the Consent Agenda and Mr. Ryan Dayvault seconded the motion. The TAC members voted unanimously to approve.

## **CONSENT AGENDA**

All items on the consent agenda are considered routine and may be enacted by one motion. If a TAC member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The following items were presented for TAC consideration on the Consent Agenda:

### **FY 2020-2029 MTIP Modification #1**

Director Phil Conrad the first project modification was a delay in construction to FY 2022 of a sidewalk on Bruton Smith Boulevard. The second project modification was for project EB-5844 asking for a delay in construction to FY 2022 of a sidewalk on Little Texas Road The third project, P-5725, was for a delay in construction to FY 2021 of the track improvements and second platform at the Kannapolis Amtrak station. The fourth project U-5956 was for the delay in construction to FY 2023 of the Union Cemetery Road intersection realignment. The fifth project Y-4810K was for a delay in construction to FY 2022 of the new Rogers Lake Road grade separation at the railroad.

The sixth project I-3802AA, was for the delay in construction to FY 2023 of the I-85 ITS project. The seventh project U-5761 was for the delay in construction to FY 2021 of the NC 3/US 29 intersection project. The eighth project AV-5889 was for the delay in construction to FY 2023 of the runway safety area extension at the Concord-Padgett Regional Airport. The ninth project R-2246A, was to no longer use Build NC bonds for construction for the George Liles Parkway. The tenth project 5820A, was to no longer use Build NC bonds for construction of the Bendix Drive extension. The eleventh project U-6032 was to no longer use Build NC bonds for construction of the Mallard Creek Road/Odell School Road widening.

Mr. Ron Smith made a motion to endorse modification #1 to the FY 2020-2029 MTIP. Mr. JC McKenzie seconded his motion and the TAC members voted unanimously to approve.

### **2050 MTP Draft Goals and Objectives**

**With the adoption of the 2020-2029 TIP, CRMPO staff began working on the update to the 2050 MTP.**

With the current four-year update approaching, it is time to review

the MPO's Goals and Objective for inclusion in the next MTP. Mr. Ron Smith made a motion to recommend that the CR MPO TAC consider approval of the 2050 MTP Goals and Objectives. Mr. JC McKenzie seconded the motion and the TAC members voted unanimously to approve.

### **CTP Amendments**

The City of Concord has provided DOT and MPO staff with some CTP amendments. The City of Concord has already adopted these newly presented amendments as part of the City's CTP process. Mr. Ron Smith made a motion to release the CTP amendments for a public comment period. Mr. JC McKenzie seconded the motion and the TAC members voted unanimously to approve.

## **THIS CONCLUDES THE CONSENT AGENDA**

### **Approval of March 25, 2020 Minutes**

Chairman Edds called the members' attention to the minutes from the March 25, 2020 meeting included in their meeting packets. Chairman Edds asked if there were any corrections or additions to the minutes. With none being heard, Mrs. Lori Furr made a motion to approve the minutes as presented. Mr. Ron Smith seconded the motion and the TAC members followed with a unanimous vote to approve.

### **RIDER Transit Program of Projects POP**

Director Conrad reported to the TAC members that the Program of Projects is a list of proposed FTA grant requests to support the operations of RIDER Transit System in Fiscal Year 2020. Phil explained that RIDER Transit System has decided to use the CRMPO's Public Involvement procedures to process this annual requirement. Phil then called members' attention to Attachment 6 included in their packets. Phil reviewed the document for the members and explained that part of the process required by FTA was to solicit public comment.

With no questions or comments heard, Mr. Ryan Dayvault made a motion to release the POP for public comment. Mrs. Karen Alexander seconded his motion and the TAC members voted unanimously to approve.

### **Proposed STBG Call for New Projects**

CRMPO Director Phil Conrad reminded TAC members that the MPO had issued a call for project proposal proposals for the STBGP funding source from the members. The call he explained, ended on June 1, 2020. He continued by explaining that MPO staff received a total of four project requests from three project sponsors with a combined cost of \$20.4 million. He then called members' attention to Attachment #7A in their packets which were the four project proposals and

he reviewed them with the membership. In closing, Phil called members attention to Attachment #7B which was a proposed resolution of support.

After review and with no questions or comments, Mr. Ryan Dayvault made a motion to endorse the STPBG list of projects. Mr. Ron Smith seconded the motion and the TAC members voted unanimously to approve.

### **TAC By-Laws and Virtual Meetings**

Director Conrad reported to the TAC members that due to the impact of COVID-19 necessitating meeting virtually, the CRMPO TAC would need to amend their by-laws to include language regarding virtual meetings and how to provide the public an opportunity to attend virtual meetings if so desired. Phil called members' attention to Attachment #8 in their packets which was a draft of the proposed amended by-laws. He then called attention to page 113 in their packets and read the highlight portion of the page under Article V: Meetings; Section 1-Regular. The highlighted portion read; "Virtual meetings may be held on a (secure) web based platform as a substitute for (in lieu of) in-person meetings during emergencies and/or when physical distancing in required to ensure the safety of the TAC and public".

With little discussion, Mrs. Karen Alexander made a motion to amend the CRMPO TAC By-laws as presented in Attachment #8. Mrs. Lori Furr seconded her motion and the TAC members voted unanimously to approve.

### **FY 2020-2029 MTIP Amendment #1**

Director Conrad reported to the TAC members that Rider Transit is requesting a STIP Amendment be submitted for consideration on project TA-5130A. Phil explained that the amendment was to add a total project cost of \$250,000 to Bus and Bus Facilities – Routine Capital. This would be used to support the purchase of routine capital such as bus stop shelters, benches, shop equipment, spare parts, engines, farebox, vehicles, etc. using Section 5339 funds at a Federal share of \$200,000 and local share of \$50,000.

Phil continued by stating that the RIDER Transit System is also requesting a STIP Amendment be submitted for consideration on a project to add a total project cost of \$725,000 to TA-5125 Expansion Bus, with one bus being purchased at a Federal share of \$601,750 and Local share of \$123,250.

Director Conrad concluded by stating that this amendment to the STIP would be presented to the Board of Transportation for approval at an upcoming meeting and called attention to Attachment #9 which was a draft resolution. With no questions or comments heard, Mr. JC McKenzie made a motion to endorse Amendment #1 to the FY 2020-2029 MTIP. Mrs. Karen Alexander seconded his motion and the TAC members voted unanimously to approve.

## **Reports/CRMPO Business**

- Local Reports - NCDOT Division 9 & 10 – Director Conrad welcomed NCDOT Board Member Mr. Anthony Perkins and asked if Mr. Perkins had anything to share with the TAC members. Mr. Perkins stated that the NCDOT is struggling due to the COVID-19 pandemic as are many departments across the State. The pandemic has facilitated the necessity for cutting all non-essential programs and they have had to let some employees go. He went on to say that there are budget shortfalls within NCDOT and that they do not see or expect any new funds from the USDOT. Mr. Perkins also reported that there will likely be cuts in transit and capital improvement projects as well. Phil thanked Mr. Perkins for taking time to call into the meeting.

Mr. Pat Ivey, NCDOT Division 9 Engineer called the TAC members' attention to the Division 9 Updates included in their meeting packet. After highlighting some of the projects Mr. Ivey closed in stating that none of the under construction projects have been affected financially by the COVID-19 pandemic.

Mr. Stuart Basham, NCDOT Division 10 Engineer also reviewed for the members updates and delays on the Division 10 projects included in the meeting packet. Mr. Basham also reminded TAC members that NCDOT is still accepting Bike and Pedestrian Grant applications. Mr. JC McKenzie asked about completion dates for projects 4910 and 5136 and Mr. Basham said he would follow up with Mr. McKenzie with that information in the next couple of days.

- Move Forward List and Financial Update - NCDOT Mr. David Wasserman provided the TAC members with a power point presentation which provided information and financial updates. Mr. Brett Canipe, NCDOT Division 10 Engineer provided information as well.
- ITS Build Grant Letter of Support – Director Phil Conrad reviewed a letter of support included in the member's packet from the CRMPO in support of the Build Grant.
- Supplement to the Revised Maintenance Plan for the 2008 8-Hour Ozone Nonattainment Area – Director Conrad reviewed the information with the TAC members. Phil called attention to an email in their meeting packet.
- 2020 Bicycle and Pedestrian Planning Grant Applications – Deadline June 30, 2020 – Executive Director Phil Conrad reported that the 2020 Bike and Ped Grant Application may be extended by FHWA.

## **Informational Items**

- ✦ RIDER Transit and Salisbury Transit Ridership Information - Phil called the TAC members' attention to the ridership information included in their packets.
- ✦ Coach Deal Drive Opening – Director Conrad explained that this project was constructed using STPBGP funds. He reported to the TAC members that staff would be happy to assist in putting a ribbon cutting ceremony together if it was warranted.

Next Meeting is August 26, 2020.

### **Adjournment**

With no other business to bring before the TAC, Mrs. Karen Alexander made a motion to adjourn the June 24, 2020 meeting and Mr. Ron Smith followed with a second and the virtual meeting was adjourned.